

CAMS

CAMS (Captavia Application Management System) is the online application management system from Inisoft. It has been created to meet the needs of UK Colleges. CAMS provides a rapidly configurable, workflow backed solution for the delivery of online application forms for courses and student funding. In addition to standard college forms the CAMS framework addresses any type of online application requirement.

Traditional paper based application forms for courses, bursary and student funding can be lengthy and complex requiring stringent manual checking and validation. The complexity of the forms can often lead to students submitting incomplete forms with incorrectly answered questions. These problems increase administration, delay application processing and lead to forms being returned to the applicant for amendment.

CAMS forms are designed to guide the applicant through the process in a clear and logical manner, grouping questions of a similar nature together and prompting the applicant when additional information is required. The answers to each question are validated before the application is submitted, thereby significantly reducing application errors and the processing time.

The **CAMS** online application solution provides a number of business benefits; not only does it make the application process more efficient, it also releases valuable college resources that would have otherwise been engaged in traditional paper based data entry tasks.

CAMS provides your college with:

- College branded application forms
- Streamlined application process
- Automatic workflow and task creation
- Reduced data entry activity
- Reduction in paper based forms
- Integration with master student record system
- Integration with Inisoft's funding management system, TeQuios, for bursary and funding applications
- Online tracking of application status
- The ability to track and report on application conversion rates.





CAMS enhances the student experience:

- Student application portal
- Online messaging
- Task reminders
- Pre-filled mandate forms
- Faster application processing
- Application tracking
- Reduction of repeat applications
- Easy to follow step-by-step guide
- Online help
- Funding applications

Online Application and Review System: Chris Oggelshy

Navigation: Home | Course Applications | **Bursary Application** | Hardship Fund | Childcare Fund | Communication

Financial Details

Background Information

- Personal Details
- Residency
- Financial Details
- Bank/Bulking Society Account Details
- Course Details
- Education
- Financial History
- Assessment Details
- Parentally Dependent
- Details of Income - Parentally Dependent
- Declaration

Submit Application

Verification Messages:

- Status before starting course is a required field
- Immediately before beginning the course were you:
 - Tick this box if you are claiming DWP benefits available to work (for example if you are a lone parent)
 - Tick this box if you are under 18 but do not qualify for your
 - Tick this box if you are claiming travel & expenses

Course Details

- Personal Details
- Supporting Information
- Provider Details
- Your Bank Details
- Declaration

Submit

Online Application and Review System: Chris Oggelshy

Navigation: Home | Course Applications | Bursary Application | Hardship Fund | **Childcare Fund** | Communication

Provider Details

Provider Details

- Child's name
- Date of birth (dd/mm/yyyy)
- Childcare provider name
- Childcare provider address
- Childcare provider telephone
- Registration number
 - Weekly hours
 - Weekly cost

Save Changes Cancel Edit

Footer: If you have any questions or comments about our Online Application process, please email info@insoft.co.uk
 Disclaimer | Freedom of Information | Copyright © 2009 | Insoft Limited | 0141 252 8800

Application Type	Course	Bursary	Funding
Features			
Multi application	✓		✓
Data validation on entry	✓	✓	✓
Question filter	✓	✓	✓
Multi-section forms	✓	✓	✓
Save and return option	✓	✓	✓
Appointment setting	✓		
Mandatory fields	✓	✓	✓
Conditional mandatory fields	✓	✓	✓
Messaging	✓	✓	✓
Application progress tracking	✓	✓	✓
Course allocation & capacity details	✓		
Online form completion help	✓	✓	✓
Prefilled mandates		✓	✓
Document Upload	✓		

Online Application and Review System: Chris Oggelsby

[My Account](#) | [Logout](#)
[Need Help?](#)

Home

Course Applications

Bursary Application

Hardship Fund

Childcare Fund

Communication

Application Status: Chris Oggelsby

Welcome to the Online Application system. Decisions on your applications will be communicated to you via email.

Applications

Below are the course applications you have made through this system to date. You can view your completed application(s) by clicking on the  icon beside the form name. If you have an incomplete application, you may edit or delete it.

CERTIFICATE IN INFORMATION TECHNOLOGY - FT

[Submit Application](#)



[Create New Application](#)

Bursary/EMA Application

Below is the bursary/EMA application you have made through this system. You can view your completed application by clicking on the  icon beside the form name. If you have an incomplete application, you may edit or delete it.

Course not yet selected

[Select Course](#)



Childcare Fund Application

Below is the childcare fund application you have made through this system. You can view your completed application by clicking on the  icon beside the form name. If you have an incomplete application, you may edit or delete it.

Course not yet selected

[Select Course](#)



If you have any questions or comments about our Online Application process, please email info@inisoft.co.uk

[Disclaimer](#) | [Freedom of Information](#) | Copyright © 2009 | Inisoft Limited | 0141 552 8800



CAMS Overview - Typical Application Flow



Student Funding Application

- Bursary
- Childcare
- EMA
- Discretionary



For further details please contact our sales team.

Tel: 0141 552 8800

sales@inisoft.co.uk

www.inisoft.co.uk

CAMS  is a product of inisoft